



**STUDY VISA FOR MORE THAN 90 DAYS  
(CODE SSU, SLU)  
(Study visas for residents of Senegal or Gambia) THE**

**PURPOSE OF THIS VISA IS NOT WORK.**

**IMPORTANT TO SEE THE LEGALIZATION AND TRANSLATION SECTIONS AT THE END OF THIS DOCUMENT.**

**REQUIREMENTS** (to speed up your application, please bring the following documents in this order)

1. **FEE**: see our website for the updated price of the fee, plus the established processing fee of the BLS center.
2. **VISA FORMS**:  
TWO (2) "National Visa Application" forms correctly completed, signed and dated (IMPORTANT to include -address, telephone and e-mail for notifications)
3. **PHOTOGRAPHS**:  
Two (2) recent passport-size photographs on white background, pasted in the appropriate box on each form: size 3x4cm, with the face completely uncovered and looking straight ahead.
4. **PASSPORT OF THE VISA APPLICANT (original and copy)**:  
Passport, It must cover the validity of the study stay and up to 90 days more. It must be accompanied by **a photocopy of the** biographical sheet of the passport, which includes the applicant's photograph and information.
5. **PHOTOCOPY OF THE VISA APPLICANT'S IDENTITY CARD**  
Photocopy of the national identity card of the visa applicant (Senegalese or Gambian). **Compulsory from 12 years old in Senegal and 18 years old in Gambia.** In case of other nationality, a Senegalese or Gambian residence card (original and copy) is required.
6. **AVAILABILITY OF ACCOMMODATION FOR STUDIES**  
Accommodation reservation or letter issued by the academic institution indicating details of the accommodation. In case of accommodation in a private residence, a letter of agreement from the owners must be submitted.
7. **DOCUMENTATION EXPLAINING THE PURPOSE OF THE STAY**  
It shall be proved with one of the following documents:
  - **Studies**: Letter of admission to an accredited study center in Spain for the purpose of obtaining a degree or certificate of studies. It must contain:
    1. the start and end dates of the course and the schedule must be complete (20 classroom hours).
    2. The denomination or name of the course or degree to be taken,
    3. The price-cost of the course,
    4. The amount that has been paid and
    5. The address of the Study Center must appear, as well as the Center's contact information.
  - **Research or training**: Letter of admission to an officially recognized center in Spain. In the case of research, this center will be a university or other public or private R&D institution.

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- **Non-work internships:** Agreement signed with a public or private organization or entity or in an officially recognized vocational training center. These internships must not be paid.
- **Volunteer service:** Agreement signed with the organization in charge of the program describing the activities and the conditions for carrying them out, the schedule to be met, as well as the resources available to cover their travel, food and lodging during their stay.

**Note: In the case of** specialization studies in the health field, applicants must prove that they have been awarded a position under the provisions of Royal Decree 1146/2006 of October 6, 2006, which regulates the special employment relationship of residence for the training of specialists in Health Sciences.

## **8. JUSTIFICATION OF FINANCIAL MEANS:**

It will be accredited by presenting some of the following documents:

- a. Bank history of the last six months of the interested party (no screenshots or documents printed by the Web will be accepted), being accepted only originals and copies, accompanied by bank certificate of total balance close to the date of visa application.
- b. Documentation that accredits the perception of periodic income that lasts during the stay in Spain. Justified of the last six months and, while the studies last.
- c. SCHOLARSHIP: Award of scholarship. It will appear in a letter or notarized document. In addition, **IMPORTANT:** it will be necessary to present a document that justifies that the study expenses have been paid by the applicant or are covered by the organization with which the activity is going to be carried out.

In the event that the parents are the ones paying the expenses, a notarized document signed by them must be presented, indicating their commitment to pay the expenses, accompanied by a copy of the parents' bank records for the last six months, a photocopy of their passports (or a copy of their identity documents) and the visa applicant's birth certificate (duly legalized and translated).

*IN THE CASE OF ATHLETIC OR OTHER SCHOLARSHIPS TO UNACCOMPANIED MINORS, PLEASE SEE CAREFULLY **POINT 12 OF THESE REQUIREMENTS "UNACCOMPANIED MINORS (MENA).***

## **9. HEALTH INSURANCE:**

The applicant must have a health insurance policy with an insurance company authorized to operate in Spain during his/her stay for study purposes.

In the following link you can consult the insurance companies authorized to operate in Spain: <http://rrpp.dgsfp.mineco.es/> (ASISA, DKW, ADESLAS, MAPFRE. )

This medical insurance will provide assistance in case of illness of the student.

A letter from your insurance company certifying that you will be covered at 100%, with no deductibles or co-payments, will be sufficient. Medical cards will not be accepted. Travel insurance will not be accepted.

**IF THE DURATION OF THE REQUESTED STAY IS LONGER THAN SIX MONTHS IT IS ALSO NECESSARY TO PROVIDE:**

## **10. MEDICAL CERTIFICATE:**

Medical certificate of the visa applicant (original and copy). This medical certificate must be recent, not older than 3 months at the time of the appointment; it must state that the applicant is a citizen of the country of origin.



applicant "does not suffer from any of the diseases that may have serious public health implications in accordance with the provisions of the International Health Regulations 2005". This literal phrase must be included in the certificate. This certificate shall be duly legalized and translated into Spanish (See note at the end of these requirements on translations and apostilles/legalizations).

## **11. CERTIFICATE OF CRIMINAL RECORD**

Criminal record certificate of the visa applicant (legalized and translated) for **all visa applicants over 16 years of age**. A legalized original is required, with a legalized Spanish translation and a photocopy of both (See note at the end of these requirements regarding translations and apostilles/legalizations).

## **12. UNACCOMPANIED MINORS (MENA):**

In case of minors not accompanied by their parents, traveling to Spain to study, they must also attach to the documentation:

### **1. FROM PARENTS OR LEGAL GUARDIANS:**

NOTARIAL AUTHORIZATION of the parents for the trip to Spain where it is stated:

1. That the minor is authorized to travel to carry out the corresponding studies (name of the course or diploma),
2. The educational center, its organization and domicile.
3. The entity that will be responsible for the child in Spain.
4. The planned period of stay: the authorization must expressly state the start and end dates of the authorization.
5. It shall also expressly state the details of the persons who will be in charge of the minor once he/she is in Spain, stating **his/her name, surname(s), DNI or NIE number and address**.

In case of death of one of the parents, a duly legalized and translated death certificate will be provided.

### **2. FROM THE ENTITY, FOUNDATION, CLUB, PERSONS WHO WILL TAKE CARE OF THE MINOR IN SPAIN:**

NOTARIAL AUTHORIZATION of the Entity, Association, Foundation, Club or persons who will take care of the minor in Spain where it is stated:

1. The natural person (guardian) or legal entity (Association, Foundation, Sports Club...) that will take care of the minor, justifying with the identification data of the legal entity (registration of foundation, association, company...) or natural person (name and surname, DNI, NIE) that will take care of the minor in Spain, with express mention of the future address of the minor.
2. Commitment to encourage the return and knowledge that the displacement is NOT for the purpose of adoption.
3. Specify the scholarship commitment and whether or not it will be at a cost to the public purse.
4. The SCHOLARSHIP AGREEMENT signed with the parents and the Entity, Association, Foundation, Club, for the purpose of this trip shall be attached.

The guardian must give his express consent to consult the registry of crimes of a sexual nature or provide a certificate that he does not appear in the registry.

Please READ CAREFULLY the requirements, as this Consulate General will be very strict in its requirements for the processing of these visas that involve the movement of unaccompanied minors for schooling purposes and not under Article 188 RD 557/2011 for humanitarian purposes, given that



The Administration should give priority to the processing of this case in consideration of the best interests of the minor, as well as the *favor minoris* that should guide all the actions of the Administration in cases involving minors.

## **IMPORTANT INFORMATION**

### **ALL DOCUMENTS MUST BE SUBMITTED IN ORIGINAL AND COPY**

#### **APOSTILE (mandatory):**

**In SENEGAL:** All Senegalese documents presented must be **APOSTILLED, NOT LEGALIZED** (Senegal is part of the Apostille Convention since 05/04/2023):

- certificate of criminal record (extrait casier judiciaire)
- medical certificate (Certificat medical de Visite) usually issued at the FANN Hospital.
- birth certificate in literal and extract (extrait du registre des actes de naissance et copie litterale d'actes de naissance).
- Marriage Certificate (certificat de mariage)
- family book (livret de famille)

**They will be posted at** the Ministry of Foreign Affairs of Senegal.

#### **LEGALIZATION (mandatory)**

**In GAMBIA:** All Gambian documents submitted must be legalized:

- Criminal Record Certificate (Criminal Record or Certificate of character: gambian citizen)
- Medical certificate
- Birth certificate
- Marriage certificate (married certificate)

**TO BE LEGALIZED AT** the Ministry of Foreign Affairs of The Gambia and subsequently at the Embassy of The Gambia in Dakar.

#### **TRANSLATION mandatory:**

**Foreign original documents (Senegal, Gambia, etc...) must necessarily be accompanied by a Spanish translation (article 15 Law 39/2015). The following will be accepted:**

1. Those performed by a sworn translator in Spain.
2. Those made by the Ministry of Foreign Affairs of Senegal, which must also be legalized by the same Ministry.
3. Those legalized by the Gambian Embassy in Dakar.

**INCOMPLETE APPLICATIONS:** incomplete or defective applications will not be accepted for processing and, if applicable, you will be summoned for a new visa application appointment.

**PERSONAL INTERVIEW:** the Consulate General may require, if deemed necessary, the visa applicant to appear at its offices for an interview, as well as the provision of any other documentation deemed appropriate.

**DOCUMENT FRAUD:** the Consulate General recalls that the Alien Regulations underline that "visas will be denied", among other cases, "when, in order to support the petition, the following have been submitted



false documents or made inaccurate allegations, or in bad faith". Since numerous cases of document fraud have been detected, special attention is paid to the authenticity of all documents submitted and the Senegalese and Gambian authorities are contacted in order to detect forgeries.

#### **ADDITIONAL INFORMATION**

- The applicant must enter Spain during the period of validity of the visa. The date of entry into Spain must be indicated in the passport.
- **In the case of study visas for less than six months**, the visa will be adapted to the dates of the course to be taken and NO student card will be required.
- **In the case of visas for more than six months: Within** one month of entry into Spain, the holder of a residence visa must apply in person for a foreigner's identity card at the Immigration Office of the province where he/she has established his/her residence.

**FOR MORE INFORMATION SEE THE FREQUENTLY ASKED QUESTIONS SECTION**

**THIS INFORMATION IS NOT BINDING AND DOES NOT ALTER OR REPLACE THE CONTENT OF THE REGULATIONS IN FORCE, WHICH SHALL BE APPLICABLE IN ANY CASE.**